



Clifton Green Primary School

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17th July 2020

Dear Parents/Carers,

September 2020 Details

Thank you for your patience in awaiting further details regarding the start of the new academic year. The leadership team and governors have been working hard to review the latest government guidance and we are now in a position to give you more details about the return to school in September. We feel certain that school will be as safe as it possibly can be but we will obviously continue to review plans in line with any government updates as well as to improve experiences in school. The full risk assessment and a revised home-school agreement will be shared with all families closer to the start of the new term to ensure that all children, families and staff are aware of the expectations.

Although we will be opening our doors to all children, not everything will be quite back to normal. In order to prevent the spread of the virus there are five main steps that we all must take and all children, families and staff members are expected to cooperate fully to help us implement the following each day:

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19), or who have someone in their household who does, **do not attend school**. The main symptoms to be aware of are a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste.
2. Handwashing routines must be thorough and at frequent intervals throughout the day.
3. Good respiratory hygiene will be promoted using the, 'Catch it, bin it, kill it' approach.
4. Enhanced cleaning regimes, including regular cleaning of frequently touched surfaces, will be implemented in school.
5. Contact between individuals will be minimised and social distancing maintained wherever possible.

As I am sure you'll appreciate, there is a lot of information to share regarding school in September so apologies for yet another lengthy letter! Please see the details below which give you an outline of the main procedures for the autumn term and hopefully provide some reassurance and details to help with planning childcare etc.:

- All children will be expected to return to school in September unless there are exceptional medical circumstances preventing attendance.
- A full curriculum offer will be in place with children able to access a broad range of subjects throughout their time in school. The focus in the initial weeks will be on transition and settling back into routines and expectations. There will be changes to how Music and P.E. lessons will be delivered.

Ofsted Number: 121283 Chair of Governors: Mr John Kesterton

Acting Headteacher: Miss Nicola Jones Assistant Headteacher: Mr George Gardiner

- We will use 'catch up' activities in the autumn term to assess children, identify gaps in learning and provide suitable learning activities to help children to make progress.
- Children in EYFS and Y1 will be kept in year group 'bubbles' so that continuous provision and hands-on, exploratory learning can take place.
- Children in Years 2-6 will be kept in class 'bubbles' which is more manageable further up school.
- We are not expected to implement strict social distancing between students but are being asked to put in place structure to reduce the risk of transmission. Therefore we will be asking children, families and staff to maintain a social distance where they can.
- Staff will be able to move between 'bubbles' but will be expected to keep a safe distance from colleagues and pupils where possible.
- The following arrangements will be in place for the start and end of school:
 - Children in Nursery and Reception will enter school at the back of the building (access via the side of the Children's Centre), through the EYFS outdoor classroom. There will be flexible drop-off time between 8:30am-9:00am and children are to be collected from the same point between 3:00pm-3:30pm.
 - Children in Year 1 will use the door at the front of school between the main entrance and Little Acorn's nursery. There will be flexible drop-off time between 8:30am-9:00am and children will be collected from the same point between 3:00pm-3:30pm.
 - Children in Years 2-6 will enter via the main playground and there will be three staggered drop-off/pick-up times according to last name:

	Drop-Off Time	Pick-Up Time
Surnames A to E	8:30am – 8:40am	3:00pm – 3:10pm
Surnames F to N	8:40am – 8:50am	3:10pm – 3:20pm
Surnames O to Z	8:50am – 9:00am	3:20pm – 3:30pm

- In order to minimise the number of people arriving/leaving at any one time, we ask that where possible, only 1 parent/carer accompanies children to school and that families are mindful of social distancing.
- Parents/carers will be asked to leave children with staff members who will meet with families at the designated points above. Parents/carers will not be allowed into the building without prior arrangement.
 - If a family needs to drop-off/pick-up at more than one point e.g. EYFS and the main playground, they will need to use the paths outside of school to move between these locations. Alternatively, staff will be happy to greet all children and ensure that they travel safely through school without parents to get to their classrooms.
- Lunch arrangements will be on a rota with children in Years 1-6 eating in their classroom some days and in the hall on others. Children in EYFS will eat in the hall each day. School dinner menus will be shared at the start of term – we will be providing cold lunches only for the first half term. As always, children may bring a packed lunch and Free School Meals will resume.
 - Break times and lunch times will be staggered so that 'bubbles' do not mix.
 - Children are able to bring coats, bags, lunches, PE kits etc. with them and they will use their lockers to store these items.

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- Due to government guidelines surrounding mass gatherings, we will not be holding assemblies or events.
- Breakfast and After School Club will resume and more details will follow during the summer break as we complete a specific risk assessment and share guidelines for operation.

Finally, I would like to take this opportunity to thank each and every one of our children for their wonderful work in school and at home during this very unusual year. The support, patience and understanding that families have shown the team at Clifton Green has been very much appreciated and I look forward to welcoming you all back in the Autumn term.

Please keep an eye on Weduc, Tapestry, Facebook and Parent Pay for updates during the break and if you have any questions, please do not hesitate in contacting either myself (n.jones@cliftongreenprimary.co.uk) or the main school email address (see the top of the front page of this letter) and we will get back to you as soon as possible.

Have a lovely summer spending time with friends and family and take care of yourselves.

Many thanks,

Nicola Jones
Headteacher

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